NORTH YORKSHIRE COUNTY COUNCIL

LOCALITY BOARD: Hambleton & Richmondshire DATE & TIME: Monday 9 March 2020 at 1.30 pm VENUE: Alverton Community Primary School

MINUTES OF THE MEETING HELD ON: Monday 9 March 2020

	Item	Detail	Action
1.	Attendance / Apologies	Attendance: Emma Lambden – Thirsk School & Sixth Forum College (Chair) Rob Campbell – RAF Leeming Primary School Richard Linsley – Alverton Community Primary School Julia Polley – The Wensleydale School & Sixth Form Mike White – Brompton on Swale and Crakehall Primary Schools Alison Keane – Hambleton & Richmondshire PRS Jane-le-Sage – Assistant Director (Inclusion) Adrian Clarke – Principal Adviser (Traded) Mandy Lambert - Clerk Apologies for Absence: Colin Scott – Risedale Community and Sports College Claire Rowett – Moorside Infant and Junior Schools Jane Bamber – Osmotherley Primary School Damien Chubb – Dales MAT Ann-Marie Ellis – Dales School	
2.	Membership	To Confirm Membership: Emma Lambden – Thirsk School & Sixth Form College (Chair) Jane Bamber – Osmotherley Primary School Rob Campbell – RAF Leeming Primary School Damian Chubb – Dales MAT Ann-Marie Ellis – Dales School Richard Linsley – Alverton Community Primary School Scott McFarlane – Stokesley Primary Academy Julia Polley – The Wensleydale School & Sixth Form Claire Rowett – Moorside Infant and Junior Schools Colin Scott – Risedale Community and Sports College Mike White – Brompton on Swale and Crakehall Primary Schools Alison Keane – Hambleton & Richmondshire PRS	
3.	Minutes	To Confirm the Minutes of the Previous Meeting and Consider Any Matters Arising Circulated: The minutes of the meeting held on Monday 20 January 2020. The minutes of the previous meeting were confirmed.	
4.	Items for Decision / Action	To Consider any Items for Decision / Action Items to be discussed at the meeting.	
5.	Primary / Secondary Subject Area Links / Ofsted	To Recap on where we are regarding Primary / Secondary Subject Area Links and Ofsted Experience EL had undertaken a school peer review with Sherburn High School. It was suggested that Heads of Department had met with feeder schools and had undertaken some planning sessions together. It was felt to be one of the best pieces of CPD and training they had undertaken.	

		Action: EL / JP to start the process and contact the secondary headteachers to ask for a list of their feeder schools and to set up introductory meetings. Thirsk School to set up the venues / rooms. The aim is to inform secondary schools what is happening in Y6. EL / JP to map the curriculum and look at variations during the summer term.	EL / JP
6.	Behaviour and Attendance Strategies	To Consider Behaviour and Attendance Strategies Circulated: Hambleton and Richmondshire Locality Performance Summary. EL had circulated a letter to the headteachers regarding attendance and behaviour. An email had been received from one school stating that they had an issue with attendance and were now fining parents but clarity was required about which services to access and the length of time for the process to go through. Northallerton and Richmondshire primary headteachers had met to discuss attendance and to look at CPD. It was felt that strategies and skills had been lost and that CPD was required on successful attendance techniques or strategies. It was suggested that Julie Parrish, LA Attendance officer should be asked to run a CPD session during the summer term at multiple venues. Action: JleS to discuss training with Julie Parrish, LA Attendance Officer. It was noted that the school improvement funding was available now and the SEND funding would be available in September (High needs Block). This funding would support the action plan. JleS suggested not to lock the funding down long-term. JleS explained that a full review of EHE would be scoped out. The Inclusion Service would be speaking to schools to include flexi-schooling. It was noted that there had been an increase in fixed term and permanent exclusions at primary and secondary school level although there had been no permanent exclusions at primary level. There will be an Inclusion Conference on 24 June 2020 which includes workshops.	JleS
		JleS gave an update on the proposed EMS for the area. One primary school is interested. RC suggested that a THRIVE course be arranged. It was noted that AK is a trainer. Action: AK to cost up a THRIVE course. EL to contact schools to see what they are using and what training they have undertaken.	AK EL
7.	Other Business	To Consider any Other Business ICT Following discussion at the Swaledale Alliance Steering Group MW suggested looking at the use of IT to support CPD. Action: MW to take the lead on looking at the possibility of using ICT to support CPD.	MW

		RPI Training RC suggested RPI training for primary schools. It was noted that the Inclusion Service was auditing special schools. A meeting with Special Headteachers was being held this week and they would be asked if they had trainers available. AK suggested an expert at primary level and one at secondary level as the training was very different.	
		Action: JleS to follow this up at the Special Headteachers meeting.	JleS
8.	Meeting Dates	To Agree the Dates of Future Meetings Monday 27 April 2020 at 1.30 pm at Alverton Community Primary School.	

ACTIONS:		
 Primary / Secondary Subject Area Links and Ofsted Experience To start the process and contact the secondary headteachers to ask for a list of their feeder schools and to set up introductory meetings. To set up the venues / rooms. To map the curriculum and look at variations during the summer term. 	EL / JP DA EL / JP	
Behaviour and Attendance Strategies To discuss training with Julie Parrish, LA Attendance Officer. To cost up a THRIVE course. To contact schools to ascertain what they are using and what training they have undertaken.	JleS AK EL	
ICT To look at the possibility of using ICT to support CPD.	MW	
RPI Training To discuss this with the Special Headteachers to see if there are any trainers available.	JleS	

MEMBERSHIP (circulation):

Jane Bamber - Osmotherley Primary School

Rob Campbell – RAF Leeming Primary School

Damian Chubb - Dales MAT

Ann-Marie Ellis - Dales School

Emma Lambden - Thirsk School & Sixth Form College (Chair)

Richard Linsley – Alverton Community Primary School

Scott McFarlane - Stokesley Primary Academy

Julia Polley – The Wensleydale School & Sixth Form

Claire Rowett – Moorside Infant and Junior Schools

Colin Scott – Risedale Community and Sports College

Mike White – Brompton on Swale and Crakehall Primary Schools

Alison Keane - Hambleton & Richmondshire PRS

Copies for Information:

Director (CYPS) – Stuart Carlton

Assistant Director (Education & Skills) – Judith Kirk

Assistant Director (Inclusion) – Jane-le-Sage

Assistant Director (Strategic Resources) – Howard Emmett

Head of HR (CYPS) - Penny Yeadon

Clerk – Mandy Lambert